![bmtrada — Proud to be part of element]

TRAINING DIRECTORY 2021

ISSUE 1

COURSE INDEX

BM TRADA provides a range of training courses. We have a team of highly-respected tutors who have a great deal of experience working across a wide variety of sectors worlwide. They are experts at transferring this knowledge and experience and helping you embed this throuhout your organization.

Our portfolio of courses includes timber, fire, management systems, chain of custody, sustainable supply chain and business training.

FIRE TRAINING

MANAGEMENT SYSTEMS TRAINING

COURSE INDEX

CHAIN OF CUSTODY TRAINING

SUPPLY CHAINS TRAINING

TRAINING COURSES DURING THE COVID-19 PANDEMIC

During the COVID-19 pandemic, we're following local government guidelines regarding delivering courses externally. The majority of our courses are available as live online training.

These courses are denoted with the following symbol throughout this directory:

Owing to their hands-on nature, we are currently unable to deliver any of our timber courses either in person or online. We will continue to follow all guidance and legislation throughout 2021 and reintroduce class/site-based timber training when possible.

FIRE STOPPING EXPLAINED

COURSE OVERVIEW

Our Fire Stopping Explainedday can be delivered as standalone training day at your location and is designed to provide your organization with an overview of some of the key areas, including background, introduction of the subject, the role of the test reports/assessment reports and a basic overview of the importance of correct installation and maintenance. This awareness day can either sit outside of the BM TRADA Q-Mark process for those organizations not taking direct responsibility for the work or they can be run in conjunction for our full BM TRADA Q-Mark Fire Stopping Installation scheme for those organizations that are taking responsibility or carrying out the work.

COURSE DETAILS

One day course covering:

- Background for fire stopping installation

- Introduction to passive fire protection (PFP) - the regulatory requirements

- Compartmentation and the role of PFP products in maintaining compartment lines

- Fire testing, test reports and the role of assessments

- Understanding PFP products and the importance of correct installation and maintenance

- The reality of site installation: a case study

- Scope of the scheme

- Stages of correct installation

- Fire stopping components

- Examples / discussion

WHO SHOULD ATTEND

- Construction companies and installers
- Property, facilities and estates managers
- Architects and specifiers
- Approved inspectors and building control officers

- Technical sales staff
- Fire officers
- Manufacturers and suppliers

Enquire about this course:

To enquire about this course or get a quotation please contact:

adam.osborn@bmtrada.com

+44 (0) 1494 569 826

FIRE DOORS EXPLAINED

COURSE OVERVIEW

The day graphically illustrates how important correctly constructed, installed and maintained fire doors are in keeping people and buildings safe.

Through a combination of fire demonstrations and seminars, BM TRADA will explain fire door construction, testing, installation and third party certification.

COURSE DETAILS

Training covers:

- Why do we need to understand fire doors?

- Background to test requirements

- Anatomy of fire resistant doorset

- Fire testing, test reports and the role of assessments

- Installation and maintenance of fire doors – how to do it correctly

- Witness a one-hour fire resistance test, demonstrating the issues discussed, in our full-scale 3m x 3m vertical fire test furnace

- Third party certification and CE marking – what it is and how it helps

WHO SHOULD ATTEND

- Fire officers

- Manufacturers and suppliers

- Contruction companies and installers

- Property, facilities and estates managers

- Architects and specifiers

- Approved inspectors and building control officer

- Technical sales staff

Enquire about this course:

To enquire about this course or get a quotation please contact:

adam.osborn@bmtrada.com

+44 (0) 1494 569 826

FIRE DOOR INSTALLATION:
Q-MARK CERTIFICATION

COURSE OVERVIEW

A classroom seminar and written examination forming the second part of the Q-Mark fire door installation certification scheme requirements. Building on the training received in the 'Fire Doors Explained' seminar, successful completion of this course is one of the mandatory requirements for being awarded Q-Mark certification.

Follow-on site audits are also required as part of the scheme.

COURSE DETAILS

Designed specifically for fire door installers, the course covers:

- Installation of a fire door – an in-depth guide

- Door plugging and the Q-Mark certification process

- Q&A session

- Written exam

COURSE PRE-REQUISITES

Places are only available to those who also complete BM TRADA's 'Fire Doors Explained' and have applied for Q-Mark fire door installation certification scheme.

Enquire about this course:

To enquire about this course or get a quotation please contact:

adam.osborn@bmtrada.com

+44 (0) 1494 569 826

FIRE DOOR MAINTENANCE:
Q-MARK CERTIFICATION

COURSE OVERVIEW

A classroom seminar and written examination forming the second part of the Q-Mark fire door maintenance certification scheme requirements. Building on the training received in the 'Fire Doors Explained' seminar, successful completion of this course is one of the mandatory requirements for being awarded Q-Mark certification.
Follow-on site audits are also required as part of the scheme.

COURSE DETAILS

Designed specifically for those responsible for fire door maintenance and repair, it covers:

- Understanding the requirements for fire door maintenance

- The scope of the scheme

- The process for conducting maintenance

- The importance of the risk assessment

- Accepted repair techniques

- Written exam

COURSE PRE-REQUISITES

Places are only available to those who also complete BM TRADA's 'Fire Doors Explained' and have applied for Q-Mark fire door maintenance certification scheme.

Enquire about this course:

To enquire about this course or get a quotation please contact:

adam.osborn@bmtrada.com

+44 (0) 1494 569 826

FIRE STOPPING INSTALLATION:
Q-MARK CERTIFICATION

COURSE OVERVIEW

This two day classroom-based training session equips those responsible for fitting fire stopping products with the know-how to install and maintain solutions correctly, using presentations and a series of exercises followed by a written examination. Successful completion of this course is one of the mandatory requirements for being awarded the fire stopping installation Q-Mark certification. Follow-on site audits are also required as part of the scheme.

COURSE DETAILS

- Background to Fire Stopping Installation

- Introduction to passive fire protection (PFP) the regulatory requirements

- Compartmentation and the role of PFP products in maintaining compartment lines

- Fire testing, test reports and the role of assessments

- Understanding PFP products and the importance of correct installation and maintenance

- The reality of site installation: a case study

- Scope of the scheme

- Stages of correct installation

- Fire stopping components

- Examples/Discussion

- A written exam

COURSE PRE-REQUISITES

Places are only available to those applying for BM TRADA's Q-Mark Fire Stopping Installation certification scheme.

Enquire about this course:

To enquire about this course or get a quotation please contact:

adam.osborn@bmtrada.com

+44 (0) 1494 569 826

FIRE DOORS EXPLAINED FOR THE HEALTH SECTOR

COURSE OVERVIEW

This is a one day course, delivered at a date and venue of your choice.

A CPD certified 'on the road' seminar day.

Fire door design, installation and maintenance are crucial to safeguarding the well-being of vulnerable hospital patients, their visitors and health service staff.

This on-the-road seminar day is designed specifically for the health sector. BM TRADA will present an overview of fire door design, manufacture, testing, installation and maintenance.

This course is based on our popular fire doors explained, but makes special reference to issues important to the health sector - particularly smoke control - and includes a discussion based on the course content.

COURSE DETAILS

- The role of fire doors in progressive horizontal evacuation (Fire code - fire safety in the NHS (HTM 05-02)) and the effect of the RRFSO
- Anatomy of fire resistant doorsets
- Installation and maintenance of fire doors

- Fire testing and the role of assessments
- Third-party certification
- DVD demonstration of a fire door test

COURSE DESIGNED FOR:

- Facilities and estate managers
- Fire officers

- Building contractors and installers

WHO SHOULD ATTEND?

All those working in NHS Trusts, health sector companies or their suppliers, who need to understand, manage, specify, install and maintain fire doors.

Enquire about this course:

To enquire about this course or get a quotation please contact:

adam.osborn@bmtrada.com

+44 (0) 1494 569 826

FIRE PROTECTION IN BUILDINGS

OVERVIEW

This popular event is currently being delivered as A FREE half-day webinar.

We offer four hours of Continuing Professional Development to this event which provides vital information regarding passive fire protection. We deliver a version which covers the law in England and Wales and also run an event which covers Scotland because of the differences in the acts which apply geographically.

This seminar was designed to inform individuals with responsibility for fire prevention, on their legal responsibilities and how to ensure the competency of those they appoint to help meet them.

Through a series of short presentations, BM TRADA and a panel of industry experts will provide essential guidance for those responsible for the fire prevention measures in their buildings, on their legal responsibilities and how to ensure the competency of those companies and individuals they will need to appoint to help meet them.

COURSE DETAILS

You will learn about:

- Introduction to the Regulatory Reform (Fire Safety) Order OR Fire (Scotland) Act

- Background to the regulations

- The role of third party certification

- The role of the enforcing officer

- Passive Fire Protection (PFP) guidance for the fire risk assessor

- Competency – what it means

- Legal responsibilities of fire risk assessors – case law and examples

DESIGNED FOR:

- Building control

- Healthcare and care homes

- Construction

- Educational establishments

- Facilities and estates management

- Hotels and leisure

- Housing associations

- Local authorities

- Risk assessors

Enquire about this course:

To enquire about this event, please contact:

catherine.macleod@element.com

INTEGRATED MANAGEMENT SYSTEMS – INTERNAL AUDITING

COURSE OVERVIEW

The integration of management systems (ISO 9001, ISO 14001 and ISO 45001) has an impact on the way internal audits are conducted.

This course has been designed to give delegates an awareness of the value of integrated management systems as well as an overview of the implications for internal audits.

By reference to ISO 19011 (guidelines for quality and/or environmental management systems auditing) delegates will be shown the role of internal auditors and how they interface with other management activities.

Delegates will be acquainted with the requirements of all three standards, in particular, their commonality of approach and content.

Attending this course will enable delegates to develop the skills required to carry out integrated audits covering more than one management system.

It will also enable those responsible to use auditing effectively to maintain and improve their management systems.

COURSE DETAILS:

- Introduction to management systems
- Information on ISO 9001, ISO 14001 and ISO 45001
- Conduction of audit
- Auditor characteristics

- Reporting the audit including non-conformities
- Corrective action and follow-up

WHO SHOULD ATTEND?

You should attend if:

- you have a responsibility for managing your organization's company's integrated management system
- you are nominated to implement and achieve certification of a company's integrated management system

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

ANNEX SL AUDITOR E-LEARNING WORKSHOP - CQI AND IRCA APPROVED

COURSE OVERVIEW

Module - Annex SL (A18005). Delegates can list this Module as seven hours CPD.

Annex SL fits within the management systems standard suite of training. It is a high level structure which ensures consistency and compatibility.

This IRCA accredited eLearning workshop meets the certification criteria for the 'IRCA Certified Annex SL Auditor Transition training course'.

It is aimed at existing auditors who require the transition of their skills to the new Annex SL standard.

COURSE DETAILS

The module comprises seven sessions and seven short tests of understanding. Successful completion of this module enables lead auditors to then attend any IRCA transition workshop (i.e. ISO 50001:2018).

How do I access this training?

The training is accessed via a unique URL. It can be viewed/ completed on a PC or tablet with a reliable internet connection.

Learning objectives:

- Introduce the new structure of the standard Annex SL

- Explore the new High Level requirements

- Explore the purpose and intent of the clauses and sub clauses of Annex SL

- Discuss methods of evidencing the revised requirements

WHO SHOULD ATTEND?

IRCA certified auditors or internal auditors who will be required to audit against the revised structure/ requirements.

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

CQI | IRCA
CERTIFIED COURSE

ISO 9001 2015 INTERNAL AUDITING

COURSE OVERVIEW

Our ISO 9001 internal auditing course will enable you to conduct effective internal audits of quality management systems. It will help you to understand quality management systems and the benefits they bring.

This course is based on the requirements of ISO 9001: 2015. Through reference to ISO 19011 (guidelines for quality and/or environmental management system auditing) you will be shown the role of internal auditors and their relationship with other management activities.

COURSE DETAILS

Delegate workshops, role play and other accelerated learning techniques help consolidate the tutorial elements of this course.

You should attend this course if:

- You are preparing to implement a quality management system

- You are involved in preparing your organisation for an assessment

- You have recently taken on a quality management role

- You are a member of an internal audit team

You will learn about:

- The definition of quality

- The Plan, Do, Check, Act cycle

- An introduction to audit planning

- An introduction to conducting the audit

- Reporting the audit and non-conformity reporting

- Audit follow-up and corrective action

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

ISO 9001 2015 LEAD AUDITOR - CQI AND IRCA APPROVED

COURSE OVERVIEW

This is a practical course that satisfies the structured training and examination requirements as the first step to achieving IRCA Registered Auditor status.

COURSE DETAILS

The course includes role-play, seminars, exercises, audit workshops and presentations. It concludes with a two hour written exam.

You should attend this course if:

- You have some experience of quality management systems and are seeking registration as an auditor or lead auditor under the IRCA registration scheme rules

- You are involved in conducting supplier assessments or monitoring quality management systems

- You are a senior manager who manages auditors and/or an audit programme

- You are a quality professional or consultant wishing to enhance or refresh your knowledge

You will learn about:

- Quality management principles and documentation

- Accreditation and certification of management systems

- Introduction to audits and audit preparation

- Performing an audit

COURSE PRE-REQUISITES

Before this course you will need either knowledge of the following quality management principles:

- The Plan, Do, Check, Act cycle

- The relationship between customer satisfaction and quality management

- Commonly used terms and definitions and the eight quality principles in ISO 9000

- The process approach and model of a process based quality management system

- The structure and content of ISO 9001 or knowledge of the requirements of ISO 9001 (gained by completing an IRCA certified QMS Foundation training course or equivalent)

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

CQI | IRCA
CERTIFIED COURSE

14001: 2015 EMS INTERNAL AUDITING

COURSE OVERVIEW

This course will enable you to conduct effective internal audits of environmental management systems. It will help you to understand environmental management systems and the benefits they bring.

This course is based primarily on the requirements of ISO 14001: 2015.

Through reference to ISO 19011 (guidelines for quality and/or environmental management system auditing) you will be shown the role of internal auditors and their relationship with other management activities.

This is an interactive workshop which uses role play and other accelerated learning techniques to help consolidate the tutorial elements of this course.

COURSE DETAILS

You will learn about:

- Introduction to environmental management system
- Environmental legislation
- Overview of the standard
- Evaluation of significance
- Audit planning

- Conducting the audit
- Auditor characteristics
- Reporting the audit and non-conformity reporting
- Audit follow-up and corrective action

WHO SHOULD ATTEND?

You should attend this course if:

- You are preparing to implement an environmental management system
- You are involved in preparing your organisation for an environmental management system assessment
- You have recently taken on an environmental management role you are a member of an internal audit team

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

14001: 2015 EMS AUDITOR CONVERSION - CQI AND IRCA APPROVED

COURSE OVERVIEW

CQI IRCA certified training course. This course is designed to train auditors and lead auditors in the principles and practice of the assessment of environmental management systems for compliance with the ISO 14001 standard. This course is based on the requirements of ISO 14001: 2015.

You will learn to develop auditing skills specific to ISO 14001 using a variety of analytical and structured methods of approach.

This is a practical course which includes presentations and accelerated learning techniques.

The course concludes with a 1 hour 40 minutes examination.

COURSE DETAILS

You should attend this course if:

- You are familiar with audit techniques and wish to become an environmental management systems auditor or lead auditor

- You are an environmental consultant or specialist, or are involved in environmental management.

You will learn about:

- The purpose and content of ISO 14001, the ISO 14000 series of guidance standards and the relevant legislative framework

- The role of an auditor/lead auditor in accordance with ISO 19011, interpreting the requirements of ISO 14001

- General environmental issues and impacts

- The three main environmental management themes

COURSE PRE-REQUISITES

Before this course you will need to have successfully completed an IRCA Lead Auditor course or equivalent, for example ISO 9001. You should be competent in auditing process based management systems. Previous experience within the environmental sector, or with environmental management is beneficial but not essential.

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

CQI | IRCA
CERTIFIED COURSE

22301: 2019 BCM AWARENESS

COURSE OVERVIEW

ISO 22301: 2019 Business Continuity Management System (BCMS) is a framework for identifying an organization's risk of exposure to internal and external threats.

The goal of a BCMS is to provide an organization with the ability to effectively respond to threats such as natural disasters or data breaches and protect the business interests of the organization.

BCMS includes disaster recovery, business recovery, crisis management, incident management, emergency management and contingency planning.

COURSE DETAILS

You should attend this course if:

- You are a manager responsible for developing and implementing BCMS in your organisation

- You are a business owner or operator looking to implement business continuity

- You are investigating ISO 22301 certification to meet your organisations disaster recovery requirements

You will learn about:

- The commercial benefits of applying a BCMS

- Reviewing current business continuity requirements within your organisation

- Overview of ISO 22301, its clauses and evidence requirements

- What will be involved in maintaining a business continuity management system

- The next steps towards certification

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

22301: 2019 BCM AUDITOR CONVERSION - CQI AND IRCA APPROVED

COURSE OVERVIEW

CQI IRCA Accreditation PR364: BCMS Auditor Conversion

The ISO 22301 auditor conversion course is designed to train auditors and lead auditors in the principles and practice of the assessment of Business Continuity Management Systems (BCMS) for compliance with the ISO 22301 standard.

This course is based on the requirements of ISO 22301: 2019.

You will learn to develop auditing skills specific to ISO 22301 using a variety of analytical and structured methods of approach. This is a practical course which includes presentations and accelerated learning techniques. The course concludes with a 1 hour 40 mins examination.

COURSE DETAILS

You should attend this course if:

- You are familiar with audit techniques and wish to become a BCMS auditor or lead auditor

- You are a business continuity management consultant or specialist, or are involved in business continuity management

You will learn about:

- The purpose and content of ISO 22301

- The role of an auditor/lead auditor in accordance with ISO 19011, interpreting the requirements of ISO 22301

- General business continuity issues and impacts

COURSE PRE-REQUISITES

You will need to have successfully completed a CQI IRCA Lead Auditor course or equivalent, for example ISO 9001, and you should be competent in auditing process based management systems. Previous experience within business continuity is beneficial but not essential.

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

ISO 45001: 2018 OH&SM INTERNAL AUDIT

COURSE OVERVIEW

This course will enable you to conduct effective internal audits of occupational health & safety management systems.

It will help you to understand occupational health and safety management systems and the benefits they bring.

The course is based primarily on the requirements of ISO 45001: 2018.

This is an interactive workshop which uses presentation, exercises and syndicate work.

COURSE DETAILS

You should attend this course if:

- You are preparing to implement an occupational health and safety management system

- You are involved in preparing your organisation for an occupational health and safety management system assessment

- You have recently taken on an occupational health and safety management role you are a member of an internal audit team

You will learn about:

- Introduction to occupational health and safety management systems

- Occupational health and safety legislation

- Overview of the standard

- Risk assessment

- Audit planning

- Conducting the audit

- Auditor characteristics

- Reporting the audit and non-conformity reporting

- Audit follow-up and corrective action

COURSE PRE-REQUISITES

Previous experience within the occupational health and safety sector is beneficial but not essential.

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

ISO 45001: 2018 OH&SMAUDITOR CONVERSION - CQI AND IRCA APPROVED

COURSE OVERVIEW

The ISO 45001 auditor conversion training course is designed to train auditors and lead auditors in the principles and practice of the assessment of occupational health and safety management systems for compliance with the ISO 45001 standard.

This course is based on the requirements of ISO 45001: 2018.

During the training course you will learn to develop auditing skills specific to ISO 45001 using a variety of analytical and structured methods of approach.

This is a practical course which includes presentations and accelerated learning techniques.

The course concludes with a 1 hour 40 minute examination.

COURSE DETAILS

You will learn about:

- The purpose and content of ISO 45001, the ISO 45000 series of guidance standards and the relevant legislative framework

- The role of an auditor/lead auditor in accordance with ISO 19011, interpreting the requirements of ISO 45001

- General occupational health & safety issues and impacts

You should attend this course if:

- You are familiar with audit techniques and wish to become an occupational health & safety management systems auditor or lead auditor

- You are an occupational health & safety management consultant or specialist, or are involved in occupational health and safety management.

COURSE PRE-REQUISITES

You will need to have successfully completed a CQI IRCA Lead Auditor course or equivalent, for example ISO 9001, and you should be competent in auditing process based management systems. Previous experience within the occupational health and safety sector is beneficial but not essentia

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

CQI | IRCA
CERTIFIED COURSE

BS OHSAS 18001: 2007 TO ISO 45001: 2018 AUDITOR MIGRATION WORKSHOP

COURSE OVERVIEW

Module 1 Annex SL (A18005)/ Module 2 ISO 45001: 2018 Delegates can list Module 1 as 7 hours CPD and Module 2 as 7 hours CPD.

This workshop meets the certification criteria for the 'CQI IRCA Certified ISO 45001: 2018 Auditor Migration Training course (Occupational Health and Safety Management System)'.

The course is designed to fit for existing BS OHSAS 18001: 2007 auditors who require transition of their skills and an understanding of the new ISO 45001: 2018 standard.

The workshop adopts a modular approach and incorporates a self-managed e-learning module (Module 1 as below) and a classroom module (Module 2 as below) which combines presentations and syndicate work.

Module 1: e-Learning package covering changes arising as a result of the adoption of Annex SL. This module will take on average 7 hours to complete, but can be completed in 'bite-size' sessions.

Module 2: 1 day classroom workshop covering changes to requirements arising as a result of publication of ISO 45001: 2018 and the resultant impact on auditing best practice.

COURSE DETAILS

Learning objectives:

- Understand the new structure of the standard, Annex SL and the transition critical path

- Explore the new and revised terms and definitions

- Explore key differences between BS OHSAS 18001: 2007 and ISO 45001: 2018

- Discuss methods of evidencing the revised requirements

- Identify the commercial and strategic competencies required to audit effectively against the revised standard

WHO SHOULD ATTEND?

- Lead auditors who will be auditing to ISO 45001: 2018

- CQI IRCA certified auditors or internal auditors who will be auditing to ISO 45001: 2018

As a result of the Covid-19 pandemic the transition period for migrating accredited certifications from (BS) OHSAS 18001:2007 to ISO 45001:2018 is extended to 11 September 2021 from the original date (March 2021). This has been confirmed by both IAF and also UKAS. If you'd like to talk to an expert about transition training, please contact us.

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

CERTIFIED COURSE

BS OHSAS 18001:2007 TO 45001 AWARENESS WORKSHOP

COURSE OVERVIEW

The BS OHSAS 18001: 2007 to ISO 45001: 2018 migration awareness workshop is aimed at those who are directly involved in the planning, implementation or maintenance of an occupational health and safety management system

COURSE DETAILS

Learning objectives:

- Understand the new structure of the standard and Annex SL

- Understand the transition critical path

- Review the key differences between BS OHSAS 18001: 2007 and ISO 45001: 2018

- Explore the updated requirements and processes

- Identify key areas to change in your current system and the key messages to communicate to your organization

Who should attend:

- Organizations currently certified to BS 18001: 2007

- Organizations developing systems for certification to ISO 45001: 2018

- Anyone interested in finding out how ISO 45001: 2018 differs from BS 18001: 2007

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

ISO 50001: 2018 EnMS AWARENESS WORKSHOP

COURSE OVERVIEW

Effective energy management is a priority for many organisations facing sharp rises in energy costs and the requirement to demonstrate compliance with recent legislation including the Energy Saving Opportunity Scheme (ESOS phase 3).

This workshop will inform delegates about the choices available to meet legislative and statutory regulations, or to just positively impact energy costs and environmental impact within their organisation.

COURSE DETAILS

You should attend this course if:

- You are a manager responsible for meeting your business's energy strategy

- You are a business owner or operator looking to reduce your energy costs

- You are investigating ISO 50001 certification to meet your organizations ESOS phase 3 obligations

You will learn about:

- Reviewing energy within the context of the environment and the workplace

- The commercial, social and environmental benefits of applying an energy policy

- Understanding energy legislation and schemes

- Overview of ISO 50001, its clauses and evidence requirements

- Maintaining an Energy Management System (EnMS) - what will be involved?

- The next steps towards EnMS certification

COURSE PRE-REQUISITES

Places are only available to those who also complete BM TRADA's 'Fire Doors Explained' and have applied for Q-Mark fire door maintenance certification.

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

ISO 50001: 2018 EnMS AUDITOR CONVERSION – CQI AND IRCA APPROVED

COURSE OVERVIEW

Effective energy management is a priority for many organizations facing sharp rises in energy costs and pressure to reduce greenhouse gas emissions.

If you are already an auditor and wish to deliver ISO 50001 standard audits this IRCA approved three day conversion course is designed for you.

You will get the greatest benefit if you have already completed a five day lead auditor quality or environmental course.

You will be assessed throughout the course and sit a one hour 40 minutes closed-book exam on the final day.

COURSE DETAILS

You should attend this course if:

- You are an auditor already and wish to audit to ISO 50001
- You are a manager responsible for meeting your business's energy strategy
- You are already involved in implementing or auditing ISO 50001
- You are a business owner or operator looking to reduce your energy costs

You will learn about:

- The energy management process
- The background to the ISO 50001 system
- The design and content of an energy policy
- Implementation and operation of the system
- Setting targets and objectives
- Energy terminology used in ISO 50001
- Complying with legislation
- Audit management
- Non-conformities and corrective action

COURSE PRE-REQUISITES

Before this course you will need:

- To have successfully completed an IRCA lead auditor course or equivalent, e.g. ISO 9001: 2008 or ISO 14001: 2004
- To be competent in auditing process based management systems
- To have previous experience in the energy sector or within energy management (not essential)

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

CQI | IRCA
CERTIFIED COURSE

50001: 2018 EnMS AUDITOR TRANSITION WORKSHOP

COURSE OVERVIEW

Module 1 Annex SL (A18005)

Module 2 ISO 45001:2018 (Course ID 2083)

Delegates can list Module 1 as seven hours CPD and Module 2 as seven hours CPD.

This workshop meets the certification criteria for the CQI IRCA Certified ISO 50001: 2018 Auditor Transition Training course (Energy Management System).

It is aimed at existing ISO 50001: 2011 auditors who require transition of their skills to the new ISO 50001: 2018 standard.

The workshop adopts a modular approach and incorporates a self-managed e-learning module (Module 1 as below) and a classroom module (Module 2 as below) which combines presentations and syndicate work.

Module 1: e-Learning package covering changes arising as a result of the adoption of Annex SL. This module will take on average 7 hours to complete, but can be completed in bite-size sessions

Module 2: 1 day classroom workshop covering changes to requirements arising as a result of publication of ISO 50001: 2018 and the resultant impact on auditing best practice.

COURSE DETAILS

Learning objectives:

- Understand the new structure of the standard, Annex SL and the transition critical path

- Explore the new and revised terms and definitions

- Explore key differences between ISO 50001: 2011 and ISO 50001: 2018

- Discuss methods of evidencing the revised requirements

- Identify the commercial and strategic competencies required to audit effectively against the revised standard.

Who should attend?

- CQI IRCA certified auditors or internal auditors who will be auditing to ISO 50001: 2018

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

CQI | IRCA
CERTIFIED COURSE

BM TRADA's timber experts offer independent timber inspection, timber surveys and timber consultancy in a wide variety of industrial and residential applications

bmtrada
Proud to be part of ⊖ element

www.bmtrada.com

CHAIN OF CUSTODY INTERNAL AUDITING

COURSE OVERVIEW

BM TRADA offers a Chain of Custody internal auditing course that will give you a thorough understanding of the principles of chain of custody, the requirements of the standards and the audit process. It is ideal if you are involved in implementing or maintaining a chain of custody system.

This is a participate course which includes practical exercises to ensure you have fully understood the requirements of the chain of custody systems and are confident in putting the theory into practice.

COURSE DETAILS

You should attend this course if:

- You are considering, or have started implementing a chain of custody scheme

- You are involved in preparing for an assessment

- You have recently taken on a chain of custody management role

- You are a member of an internal audit team

You will learn about:

- The background and history of certification

- An introduction to FSC®, PEFC and BM TRADA Forest Products schemes

- Requirements of the standards

- Non-certified inputs

- Conducting the audit

- Categorization of non-conformities

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750
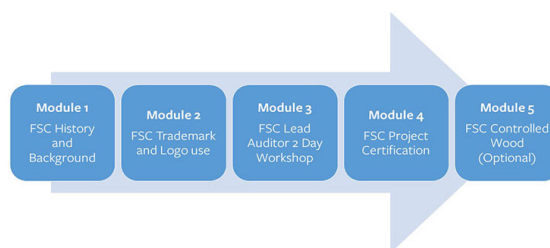
FSC CHAIN OF CUSTODY LEAD AUDITOR

COURSE OVERVIEW

This ASI Approved course will equip sustainability professionals with the required knowledge to manage and/or audit an FSC sustainable forestry supply chain system. BM TRADA is an ASI Approved Training Provider. Click here for more details.

The course meets the requirements for the first stage in becoming a certified auditor for the FSC CoC system.

COURSE DETAILS

The course is a combination of 5 E-learning and classroom modules – Modules 1-4 are compulsory and Module 5 is optional.

Module 1	Module 2	Module 3	Module 4	Module 5
FSC History and Background	FSC Trademark and Logo use	FSC Lead Auditor 2 Day Workshop	FSC Project Certification	FSC Controlled Wood (Optional)

Delegates are assessed throughout via one on one tests of understanding and a two hour open book examination takes place at the end of the Module 3 workshop.

The programme includes seminars, exercises, case studies and presentations. The course is conducted in English therefore competence in English, written and spoken is an essential requirement.

Who should attend the FSC course?

- Sustainability professionals within the timber or timber product industries

- Personnel employed at sites looking to apply the FSC CoC Standard

- Those seeking accreditation as an FSC CoC auditor, consultant or trainer

- People managing sustainable supply chains interested in working with their suppliers to implement a forestry chain of custody system

COURSE PRE-REQUISITES

Delegates should have attended a recognized lead auditor course prior to commencing the programme.

Upon registration delegates will be given access to Modules 1 & 2. These should be completed prior to attending the workshop.

The BM TRADA book 'Getting Started with Chain of Custody' will also be provided which should be read along with the appropriate standards prior to attendance.

Enquire about this course:

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AWS ACCREDITED FOUNDATION AND ADVANCED TRAINING

COURSE OVERVIEW

The AWS foundation and advanced training one-day course is accredited and recognized by AWS and will equip water management and sustainability professionals with the knowledge they need to implement or promote water stewardship in their operations.

The course satisfies the structured training requirements to meet the Level 1 and 2 requirements for professionals seeking accreditation as an AWS accredited auditor, consultant or trainer.

COURSE DETAILS

The course includes seminars, exercises, audit case studies and presentations. The course is conducted in English. Full competence in English, written and spoken is an essential requirement.

For more details of the learning objectives, please refer to the course page on our website.

Who should attend?

- Sustainability professionals, major water users, the water and wastewater industry, catchment mangers and water policy makers.

- Personnel employed at water using sites looking to apply the AWS Standard

- Those seeking accreditation as an AWS auditor, consultant or trainer

- Staff from water and natural resources management agencies interested in working with sites to implement good water stewardship

- People managing sustainable supply chains interested in working with their suppliers to manage water issues and risks

Enquire about this course:

Please contact us on:

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AWS ACCREDITED AUDITOR AND SPECIALIST TRAINING PROGRAM

COURSE OVERVIEW

This one-day Alliance for Water Stewardship (AWS) accredited auditor course satisfies the structured training and examination requirements for professionals seeking Level 3 accreditation as an AWS accredited auditor, consultant or trainer.

The course examines the value proposition for water stewardship compliance, the business case for water stewardship and the requirements of the AWS verification process.

COURSE DETAILS

The course includes seminars, exercises, audit case studies and presentations and concludes with a written exam and is conducted in English. Full competence in English, written and spoken is an essential requirement.

Learning objectives:

- The AWS accredited auditor specialist training program will equip Auditors and specialist service providers with a deeper knowledge of the requirements and application of the water stewardship system to water using sites

- Provide potential auditors specialist service providers with an understanding of the AWS verification system and its requirements

- Support specialist service providers in developing a business case to market their services to business and organisations likely to engage with water stewardship

Who should attend?

- Those seeking accreditation as an AWS auditor, consultant or trainer

- Those who will be implementing and managing an AWS system within a multiple site organisation

COURSE PRE-REQUISITES

Participants must have completed both the 'Foundations of Water Stewardship' and the 'Advanced Training in the AWS Standard' programs before undertaking this course.

Enquire about this course:

Please contact us on:

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RSPO LEAD AUDITOR

COURSE OVERVIEW

The RSPO Lead Auditor course is fully endorsed by Roundtable on Sustainable Palm Oil (RSPO), and satisfies the structured training and examination requirements as the first step to achieving RSPO Lead Auditor status. It has been approved to the new 2020 standard

The course includes group seminars, exercises and presentations. It concludes with a two-hour written exam.

COURSE DETAILS

You should attend this course if:

- You are an IRCA 9001 Lead Auditor and wish to become an RSPO approved supply chain auditor

- Your organization is considering or has started the implementation of palm oil certification

- You are involved in preparing for an assessment

- You are a manager or member of an internal audit team

You will learn about:

- An introduction to palm oil

- RSPO governance, mission, membership and funding

- RSPO supply chain certification scheme and units of certification

- RSPO Palm Trace, RSPO Next

- RSPO trademark and corporate logo use

- The certification cycle of evaluation, surveillance and re-evaluation

- Corrective action reports (CARs)

- Audit scenarios/report writing

COURSE PRE-REQUISITES

Before this course you will need:

- Advanced, post-high school education degree, diploma or equivalent

- A minimum of three (3) years field working experience in similar supply chains, or equivalent related to and as necessary for the certification process. Note: Field working experience refers to direct working experience or practical experience in auditing the palm oil sector

- Successful completion of internationally recognized ISO 9001 lead auditor course

Enquire about this course:

Please contact us on:

info.training@bmtrada.com | +44 (0) 1494 569 750

RSPO INTERNAL AUDITING

COURSE OVERVIEW

The workshop explores the history, organisation and purpose of the RSPO certification scheme, and examines the organisational chain of custody required to achieve certification.

This is a participation course including practical exercises to ensure you have fully understood the requirements and application of the scheme and are confident in putting the theory into practice.

As an Endorsed RSPO Lead Auditor Training Organisation BM TRADA are offering this one-day RSPO internal auditing workshop.

Delegates will be introduced to the principles of RSPO Certification and will be equipped with the necessary understanding and application of the standard to enable the internal audit of an RSPO scheme.

COURSE DETAILS

You should attend this course if:

- You are considering, or have started implementing of palm oil certification

- You are involved in preparing for an assessment

- You are a manager or member of an internal audit team

You will learn about:

- An introduction to palm oil and RSPO

- RSPO supply chain certification scheme

- RSPO PalmTrace

- RSPO trademark and corporate logo use

- The certification cycle of evaluation, surveillance and re-evaluation

Enquire about this course:

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RSPO ENDORSED LA TRANSITION AND REFRESHER - E-LEARNING

COURSE OVERVIEW

RSPO published two revised standards on the 1 February 2020.

- RSPO supply chain certification standard

- RSPO supply chain certification systems standard

COURSE DETAILS

As is usual for any revision to a standard current lead auditors who wish to maintain their auditing currency must undergo a transition training course to update their knowledge and competence.

There is also a requirement that RSPO Lead Auditors must undergo a total of eight hours refresher training every three years which is delivered by an Endorsed Training Provider. This requirement is contained in RSPO-PRO-T05-009 which is the RSPO lead auditor training syllabus document.

Whilst all current RSPO Lead Auditors will be required to complete transition training we have structured this eLearning so that any auditor who has also NOT completed the requisite number of hours of 'endorsed' refresher training can use this course to do so.

The total course is made up of ten modules which have all been 'endorsed' by RSPO:

Grey modules (modules 4-9) must be completed for BM TRADA to issue a ''Certificate of Completion – RSPO Approved Transition Training''

All modules must be completed for BM TRADA to issue a ''Certificate of Completion – RSPO Approved Transition and Refresher Training'.'

In summary using this course a Lead Auditor can elect to:

- Complete ONLY the elements required for Transition (approx. three hours eLearning)

- Complete the Transition and Refresher elements (4.5 hours eLearning, which equates to a minimum of eight hours classroom training)

Enquire about this course:

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YOUR NOTES

bmtrada

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